**TIM CHORZEMPA**

Graphic Designer, Web Designer

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**OVERVIEW**

Graphic Designer / Web Developer with over 15 years of experience producing printed materials, building and maintaining web sites and other electronic media. I possess the vision and creative, technical, organization, teamwork and communication skills needed to produce high quality work with accuracy either independently or in a collaborative environment. I can also set up computing equipment and troubleshoot technical problems.

**OBJECTIVE**

To secure employment that builds on my success as a Designer and Developer and to be well compensated for my work. It is my goal to find employment where there are opportunities to serve a long-term role. If hard work and excellence are rewarded, I want to work for you.

**EDUCATION**

***Digital fine art degree***

(B.A.) Bachelor of Arts, Cyber Art concentration

University of Toledo, Toledo OH

Graduated May 2004 (Attended 1998-2004)

***Web design degree***

(A.A.S.) Associate of Applied Science,

Web Design concentration, graphics elective training

Monroe County Community College, Monroe MI

Graduated April 2005 (attended 2003-2005)

***Academic Honors***

* UT Dean’s List: Fall 1998, 1999, 2001
* Inducted into Golden Key IHS, 2001
* Graduated Cum Laude, UT, May 8, 2004
* UT Tower Academic Scholarship, 1998
* UT Heritage Academic Scholarship, 1999
* UT Alumni Legacy Honor Scholarship, 2000
* Tillotson Academic Scholarship, Spring 2003

**SOFT SKILLS*:***

* Can clearly communicate task requirements
to my associates when delegating tasks
* Can describe complex technical issues and design concerns in layman’s terms to non-technical or non-creative associates
* Can anticipate future needs of a project
or client based on past experiences
* Can create effective documentation for my projects
* Can produce well-organized code and descriptive notes
in code comments to aid others in understanding it.
* Can troubleshoot complex technical problems.

**NOW LEARNING ABOUT*:***

• AngularJS

• Audio editing, Video editing

• Adobe Muse HTML Editor

**SKILLS**

***Creative Skills***

Can create designs and layouts for websites, emails, newsletters, posters, signage, postcards, booklets, forms, badges, logos, branded giveaway items, vehicle wraps and others. Web Animation.Ability to shoot and manipulate photography. Ability to draw. Typography and the ability to design custom fonts.

***Graphics***

*PhotoShop, ImageReady, Fireworks, Illustrator, Corel Painter*

***Page Layout***

*InDesign, QuarkXpress, PageMaker, Acrobat*

***Multimedia***

*Adobe Flash, Adobe Director, Adobe Edge Animate, GSAP. Jquery JavaScript animation libraries*

***HTML Email Development***

* *Interactive emails using punchcard CSS coding techniques*
* *Email on Acid (EOA) email testing suite*

***Web Design / Web Development***

* *DreamWeaver, GoLive, FrontPage, Contribute, Sublime*
* *JSP (Java Server Pages)*
* *JavaScript / Jquery - authoring simple scripts / manipulating more advanced pre-existing scripts*
* *Customizing and installing PHP, Perl, and CGI scripts*
* *Server Side Includes, XHTML*
* *CSS / responsive design - web pages formatted differently for desktop vs mobile devices, printer friendly pages etc)*
* *SASS (compiled CSS)*
* *Subversion (SVN) and GIT repository systems*
* *Grunt automation tasks*
* *Updating content with FTP, WebDAV*
* *Administering CMS-based online stores*
* *Administering databases via PHPmyAdmin*
* *Adjusting server permissions, Linux commands*
* *Converting Photoshop layouts to web*
* *Optimizing graphics for the Internet*
* *Web animations*
* Developing with Joomla, Wordpress and
Drupal Content Management Systems
* Developing custom web pages for FaceBook websites

***Tech support / Maintenance skills***

*Software and hardware*

Windows 10 and previous, Mac OS X 10.11 and previous

 Ability to use, install, configure, repair and troubleshoot hardware, software and OS issues. Windows / Mac command line scripting. Typing speed 35+ WPM

***Office / Utility Software***

*Microsoft Office suite, Apple iWork suite, Skype / Lync chat software, ServiceNow / Jira task management systems*

**WORK HISTORY**

**MRM // McCann (August 2013 - May 2017) Web** *Developer*

Lead Web Developer for a series of six related retail offer websites

Routinely completed copy updates with minimal lead-time, in emergencies after hours or on weekends. Reworked the websites to reduce complexity and increase flexibility in deploying content updates. Delegated work to MRM office in Buenos Aires, providing instructions for tasks via written instructions, online chat, audio conferences. Fostered relationship with the Buenos Aires office to increase team productivity. Authored a developer’s guide (80 pages) to onboard team members. Provided instructions and descriptive labels within source code in code comments.

Web Developer for FaceBook custom web pages

Updated content and developed layouts for custom web pages for two FaceBook accounts for MRM clients. Created a 25-page developer’s guide to help the Project Manager delegate the work to other developers.

Email Developer

Built proof of concept interactive emails using punchcard coding / CSS animation. Performed troubleshooting and bug fixes on proof of concept emails built by others to enable fallback content to display. Used the Email on Acid (EOA) testing suite and sample email accounts to verify work.

Other accomplishments

Created animated graphics and mastheads for a retail offer website, managed video assets through the BrightCove video hosting service, and attended Google Developer’s Conference in Detroit in 2014.

**Financial Services of America (July 2012 - July 2013)** Graphic *Designer, Web Developer*

Created a unified look for the company’s brand while creating new promotional materials, web sites and HTML email advertisements. These new materials helped the company foster credibility with clients. Built and administered over 10 web sites including corporate sites for FSA and its’ associated companies EBS and The Right Choice Insurance Agency, sites to recruit sales agents and others. Functionality for these sites include publicly and privately available pages, user accounts, the ability to submit forms and to track page traffic.

Created micro-sites to generate sales leads. Redesigned slideshows and handouts on behalf of the CEO to use when making proposals to client businesses, presenting FSA in a positive light. The FSA CEO commented that clients approached him after meetings to say that the materials were very easy to read, well organized and professional. Became the “go-to” guy for other associates with computer issues, printing issues, and software functionality issues. Set up email accounts for account executives within their email applications and on their mobile devices.

**Stefanini Techteam (Aug. 2011 - June 2012)** *IT Support Desk Associate*

Troubleshooted hardware and software issues as an IT Service Desk Associate. Submitted new knowledge articles and corrections to existing ones that needed updates for improved accuracy and clarity. Proposed combining three separate existing troubleshooting and policy sites into one definitive portal to improve efficiency and quality of assistance. Created proof of concept mock-ups, diagrams and sample knowledge articles.

**Laputopia ( Sept. 2010 - Feb. 2011) -** *part time work*

*Diagnosed and repaired computers for a local laptop repair shop. Built a custom work desk to make efficient use of limited workspace.*

**eBay Sales (Jan. 2009 - Aug. 2011) -** *full time independent work*.

*Bought broken laptop computers in bulk, repaired them and resold them on eBay.*

**TRW Automotive (Aug. 2006 - Jan. 2009)** *full time contract work*

Delivered innovativedesigns for newsletters, reference materials, signage, posters, PowerPoint presentations, online advertisements and interactive CD-ROMs as well as web site and banner ads while working with TRW branding guidelines. Created standardized design templates for newsletters, resulting in quicker turnaround and more uniform presentation. Built a well-organized library of the collateral materials I developed for other TRW communications department associates to draw from. These include designer’s notes and source files.

Tutored members of other departments in the use of design software to edit documents within their departments. This decreased the workload on the communications team and allowed the team to focus on more strategic and critical corporate-wide projects. Additional duties included photographing corporate events etc. Consulted with internal and external clients.

**Independent Graphic and Web Design (2001 - 2014)** *supplemental freelance work*

Designed graphics, print materials, and multimedia. Authored and administered over 15 web sites for private clients including local colleges, civic organizations, and businesses.

**Election Worker / Precinct Supervisor (1999 - 2010, 2016-present)** *supplemental temporary work
Bedford Township, Michigan.* Facilitated elections by bookkeeping, registering voters, handing out voting materials and instructing voters how to properly mark ballots. Assisted with voter questions. In prior years as a co-supervisor oversaw other election workers.